YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	MUGBERIA GANGADHAR MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Swapan Kumar Misra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03220270236
• Mobile no	9002275816
• Registered e-mail	mugberia_college@rediffmail.com
• Alternate e-mail	mugberia_college@mail.vidyasagar.ac.in
• Address	Vill- Bhupatinagar, P.O- Bhupatinagr,Dist- Purba Medinipur
• City/Town	Contai
• State/UT	West Bengal
• Pin Code	721425
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Vidyasagar University
• Name of the IQAC Coordinator	Dr. Prasenjit Ghosh
• Phone No.	9434417849
• Alternate phone No.	9434611354
• Mobile	9434417849
• IQAC e-mail address	mugberiacollege.iqac@gmail.com
• Alternate Email address	prasenjitghosh77@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.mugberiagangadharmahavidyalaya.ac.in
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	yes

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.0	2007	31/03/2007	30/03/2012
Cycle 2	B	2.62	2013	25/10/2013	24/10/2018
Cycle 3	B+	2.71	2019	01/04/2019	31/03/2024

6.Date of Establishment of IQAC — 20/09/2007

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr Bidhan Chandra Samanta	R & D Project	WB Scince & Technology and Biotechnology Department	28.09.2022	36000

Dr Apurba Giri	R & D Project	WB Scince & Technology and Biotechnology Department	19.10.2022	35000
Mugberia Gangadhar Mahavidyalaya	Impact Lecture	AICTE (IIC)	06.02.2023	12000
Mugberia Gangadhar Mahavidyalaya	Drinking Water Project	Mugberia Central Co operative Bank Ltd.	09.03.23	384821
Dr Bidhan Chandra Samanta	Lecture Workshop	Science Academies' Education Programme	30.03.2023	123699
Dr Bidhan Chandra Samanta	National Seminar	Science & Engineering Research Board (SERB)	10.05.2023	50000
Dr Alok Kumar Khatua	Lecture Workshop	Indian Council of Philosophy	20.12.2023	30000
Dr Kalipada Maity	R & D Project	WB Science & Technology	13.12.2023	387119
Mugberia Gangadhar Mahavidyalaya	WB, Horticulture Mushroom Project	WB, District Hoticulture office	06.11.2023	33250
IQAC	NAAC sponsored Seminar	NAAC, Bengaluru, Govt. of India	18.05.2023	30000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	[View File]()

9.No. of IQAC meetings held during the year	6	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	Rs 30000	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Initiation for Green and energy Audit, 2022-23 and initiating the process of IIQA and SSR submission for 4th Cycle of NAAC and submission of AQAR 21-22

2. Organized NAAC sponsored two day seminar on "Revised Accreditation Framework of NAAC 2022: Road map towards quality initiative in rural colleges and processed CAS file of Librarian for screening and preliminary processing of CAS for more five teachers.

3. Initiating the process of establishing Small Mushroom Production Unit in the college campus under RKVY project of Govt. of WB

4. Initiation to conduct 36 certificate courses during this session for the benefit of students regarding their skill development .

5. Implementation of solar assisted up-gradation of traditional pond water into safe drinking water and rain water harvesting unit. Besides, four soak pits are newly constructed for ground water recharge.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Initiation to submit seminar proposal to NAAC for generating funding	NAAC pleased to approve the proposal and sanctioned Rs. 30000

Initiation to submit proposal for funding related to pond water treatment into safe drinking water	Implementation of solar assisted up-gradation of traditional pond water into safe drinking water
Initiation to prepare AQAR 21-22	Submission of AQAR 21-22
Initiation to conduct more certificate courses in the academic session 22-23	Various departments of the college conducted about 13 new certificate courses during the year
Planning for NAAC re-accreditation (4th cycle)	Initiating the process of IIQA and SSR submission for 4th Cycle of NAAC
Proposed for extension of library building	Extension of library building has been completed
IQAC suggested to the faculties for submitting research proposal to various funding agencies	Dr. Bidhan Chandra Samanta, Department of Chemistry and Dr Wadut Shaikh, Department of Physics submitted Research proposal to SERB under SURE
IQAC suggested to the faculties for submitting seminar proposal to various funding agencies	Department of Chemistry submitted proposal for Two day National Seminar on Sustainable devSERB, Govt. of India sanctioned Rs 50000 for two day National seminar on sustainable development in Chemical sciences and ICPR, Govt. of India sanctioned Rs. 30000 for conducting lecture series in the department of Philosophy.
IQAC suggested to the faculties for submitting proposal to Science Academies for organizing lecture workshop	Department of Chemistry sent proposal and Science Academies approved two day lecture workshop in chemistry and sanctioned funds.
Initiation to submit proposal for funding related to establishing rain water harvesting unit and soak pits	Govt of West Bengal pleased to approve the proposal and provided work order to Bhagwanpur Block II for constructing the said unit in the college campus

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	**22/01/2024**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	**15/02/2023**

15.Multidisciplinary / interdisciplinary

Our college has always strived for a multidisciplinary approach in its academic as well as co-curricular activities. Students are encouraged to undergo student projects in the Multidisciplinary/Interdisciplinary mode by forming teams from different courses. This is specifically done for Environmental Studies, which is taught by departments such as Chemistry, Botany, Zoology, Geography, etc. Certificate courses those are running in the college are also multidisciplinary, such as Business Management, Income Tax Practice, communicative English, Soil management by vermi composting etc.

The college has always endeavoured to adopt a multidisciplinary teaching-learning process towards the holistic development of students. The institution offers several flexible and innovative curricula in the areas of community engagement through departments like Nutrition, Physical Education, etc. The institution always encourages students to enjoy a multidisciplinary flexible curriculum during different years of their undergraduate education, e.g., Computer training, Yoga training.

Several seminars are conducted by individual departments, IQAC cell, Student Activity cell, etc., at regular intervals, covering a wide array of topics across disciplines. Faculties across departments give lectures at a popular level, promoting multidisciplinary education. The Institution has a dedicated NSS team through which students take up projects for outreach and community service to local women, as well as for environmental awareness drives (including plantation of saplings and banning plastic). The Human

Rights certificate course also works in the same spirit.

Moreover, the institution has a good record of content exchange for pedagogical transactions, designed by the parent university as per the UGC guidelines. The institution has collaborated with different institutions in rural and urban areas for the exchange of faculty as part of an interdisciplinary approach to education. We anticipate all these efforts will be very fruitful for implementing NEP 2020."

16.Academic bank of credits (ABC):

The implementation of an Academic Bank of Credits (ABC) is a forward-thinking initiative that can bring significant benefits to students and the education system as a whole. The ABC serves as a digital repository where individual students' earned credits are stored throughout their learning journey.

As an affiliated college under Vidyasagar University, it is the responsibility of the university to decide on the adoption and implementation of the ABC system. It's encouraging to see that Mugberia Gangadhar Mahavidyalya has taken the initiative to arrange the ABC registration process on the college website. This step indicates the college's commitment to embracing modern educational practices and providing students with a seamless and efficient credit management system.

The ABC system offers several advantages:

1. Credit Portability: Students can accumulate credits from various courses and programs, and these credits can be transferred easily to other educational institutions if they wish to pursue further studies or move to a different college.

2. Flexible Learning Pathways: With an ABC in place, students have more flexibility in designing their learning paths, choosing courses that align with their interests and career goals. They can also take up additional certificate courses and add-ons to enhance their skillset.

3. Recognition of Prior Learning: The ABC system allows for the recognition of prior learning, where students' knowledge and skills acquired through work experience or other non-formal learning avenues are considered for academic credits.

4. Enhanced Employability: The system helps students build a comprehensive and diverse skillset, making them more

attractive to employers in the job market.

5. Streamlined Credit Management: Institutions can efficiently track students' academic progress, making it easier to advise and support them throughout their learning journey.

It's essential for the college and university to provide sufficient guidance and support to students regarding the ABC system, ensuring they understand its benefits and how to utilize it effectively. Additionally, regular updates and communication about the ABC registration process and credit management procedures will be crucial in facilitating a smooth transition to this new system.

By adopting the ABC system and leveraging modern digital technologies, the college can stay at the forefront of educational innovations, providing its students with a dynamic and future-ready learning experience.

17.Skill development:

It's impressive to see the wide range of vocational, diploma, and certificate courses offered by the college. The diverse offerings cater to various fields and industries, providing students with opportunities to acquire specialized skills and knowledge. Let's take a closer look at the programs:

Master of Vocation (M. Voc) in Food Technology, Nutrition & Management: This program seems to focus on developing expertise in the areas of food technology, nutrition, and management. It likely prepares students for careers in the food industry, research, and nutrition-related fields.

Bachelor of Vocation (B. Voc) in Food Processing: This course aims to equip students with practical skills and knowledge in food processing, which is essential for the food industry. It may cover aspects like food preservation, quality control, and food safety.

Bachelor of Vocation (B. Voc) in Tourism & Hotel Management: The B. Voc in Tourism & Hotel Management program likely prepares students for careers in the hospitality and tourism sectors, providing them with hands-on training in hotel management, travel planning, and customer service.

Diploma in Tourism & Hotel Management: This diploma course appears to offer a shorter duration program focusing on tourism and hotel management, introducing students to the basics of the industry and relevant skills.

Diploma in Computer Application & IT: The Diploma in Computer Application & IT likely covers fundamental computer skills and practical training in various IT applications, preparing students for entry-level positions in the IT industry.

Diploma in Soil Management by Vermi Composting: This unique diploma course seems to center around sustainable agriculture and soil management through vermi composting, aiming to promote environmentally friendly agricultural practices.

UGC Sponsored Certificate Courses: The UGC-sponsored certificate courses are excellent opportunities for students to enhance their knowledge and skills in specific areas, such as Communicative English, Yoga Therapy, Business Management, Income Tax Practice, and Human Rights Education. These short-term courses can supplement a student's primary program and add value to their education.

36 Certificate Courses, Add-on Courses, and Skill Development Courses: The college's extensive range of certificate courses, add-on courses, and skill development courses provide students with a plethora of options to explore their interests and develop specialized skills. These courses likely cover a wide array of subjects, addressing various industry demands and trends.

Overall, the college's diverse course offerings reflect a commitment to providing a comprehensive and well-rounded education that aligns with current market demands and students' interests. The mix of vocational, diploma, and certificate courses opens up multiple career pathways for students, enabling them to gain practical skills and excel in their chosen fields.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

It's commendable to see that the college is taking a holistic approach to the Indian knowledge system, incorporating knowledge from ancient India to modern times and aligning with India's future aspirations in education, health, and environment. By offering education in Bengali and English, the college is catering to the linguistic diversity of the region, ensuring accessibility to a broader student base.

The inclusion of Sanskrit as a subject in the Honours and General courses at the undergraduate level is a valuable initiative. Sanskrit is indeed a repository of ancient Indian knowledge and wisdom, and studying it can provide students with insights into various aspects of Indian heritage, philosophy, literature, and culture.

Additionally, introducing a certificate course on Hindi language is another positive step. Hindi is one of India's official languages and widely spoken, so offering this course can help promote multilingualism and cultural understanding among students.

By blending traditional Indian knowledge with modern education, the college is fostering a well-rounded learning experience for its students. This approach can help students gain a deep understanding of their cultural roots while also preparing them to meet the challenges of the future.

To ensure a comprehensive Indian knowledge system, it would be beneficial to incorporate teachings and research from various Indian disciplines, including Ayurveda, Yoga, Vedic sciences, and traditional arts and crafts, among others. This can help students appreciate India's rich heritage and contribute to preserving and promoting these invaluable aspects of Indian culture.

Moreover, promoting research in areas related to India's future aspirations, such as sustainable development, environmental conservation, and advancements in education and healthcare, can align the institution's goals with national priorities and create a positive impact on society.

Overall, the college's efforts to embrace and propagate the Indian knowledge system demonstrate a commitment to providing a well-balanced and culturally rooted education to its students, fostering a sense of pride in their heritage and equipping them to contribute meaningfully to India's progress.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is extensibly working on the OBE. All departments have mapped COs, POs and PSOs with their curriculum. They have asses the desired outcome form the curriculum. To know the development in OBE, the college has organized various programs on Outcome Based Education on Software, IPR, Environment, Innovative Research and Teaching Learning process from time to time in collaboration with IQAC of the College. On attending these programs successfully, the

faculty members are capable to Identify the relevance and scope of OBE and formulate PO's, PSO's and CO's appropriately. They are also able to prepare an appropriate course design for OBE, compute the final grade points of CO's, PSO's and PO's related to the Programme and identify various analytics reports on OBE as per NAAC perspective.

Besides, in the initiation of IQAC, 5 days Skill based Training program of non-teaching employees on office management, data entry, ms word, excel, power point and accounting management during 20-26th December, 2023 was organized to get the outcome based education.

20.Distance education/online education:

It's great to see that the college has taken significant steps to adapt to the changing educational landscape and integrate technology effectively into its teaching and learning practices. From the provided information, several positive initiatives have been implemented:

1. E-content creation and digital repository management: By creating and maintaining digital content, the college is ensuring that students have access to resources even when they are not physically present on campus. This is especially crucial for Open and Distance Learning (ODL) mode courses.

2. Exploration of e-learning platforms: For online learning, the college is tapping into existing resources and enhancing the variety of courses available to students through the college website. Teachers' adaptability and use of various online tools ensured continuity of education.

3. Blended learning approach: Adopting blended learning with vocational courses allows for a well-rounded educational experience that combines traditional face-to-face instruction with the benefits of online learning.

4. Use of various digital tools: The college's utilization of ICT tools like Google Workspace, YouTube, PPTs, virtual classes, INFLIBNET, etc., demonstrates a tech-savvy approach to enhancing the learning experience and making education more engaging and accessible.

5. Hybrid learning implementation: Integrating technology and digital media with face-to-face learning through hybrid

learning can provide a more flexible and personalized approach to education, catering to diverse learning needs.

6. Webinars and special classes: Organizing webinars and special classes in online mode offers students opportunities for additional learning, exposure to new topics, and engagement with experts in their respective fields.

7. NEP 2020 alignment: By incorporating good practices related to Distance Education/Online Education as per the guidelines of the National Education Policy 2020, the college is keeping itself updated and aligning its practices with national objectives.

Overall, the college seems to be on the right track in leveraging digital infrastructure to facilitate effective teaching and learning. Continuously evaluating and improving these practices will be essential to provide a modern and adaptable education to the students in the ever-evolving educational landscape.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	826

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	3169

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	935

File Description	Documents
Data Template	View File

| 2.3

Number of outgoing/ final year students during the year	**766**

File Description	Documents
Data Template	View File

3.Academic

| 3.1

Number of full time teachers during the year	**118**

File Description	Documents
Data Template	View File

| 3.2

Number of sanctioned posts during the year	**125**

File Description	Documents
Data Template	View File

4.Institution

| 4.1

Total number of Classrooms and Seminar halls	**75**
4.2

Total expenditure excluding salary during the year (INR in lakhs) | **Rs 26071036.2** |
| 4.3

Total number of computers on campus for academic purposes | **174** |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well planned and documented process using several types of modern teaching activities.The College adopted the curriculum framed by the Vidyasagar University. The Annual Academic Calendar is prepared to ensure effective teaching learning process.After meeting of the Academic sub committee, the meeting is held in each department to discuss about syllabus distribution etc.The routine commitee draws a routine for academic activities. The departments strive for effective curriculum delivery through beginning with induction programme. Faculty members take care to complete the syllabus in time by using the Teachers'Diary.Internal Assessment ,Tutorials/projects, are also take importance.To extend guidance to the students the college intiates the Mentor Mentee progrmme by each department. The students join to experiential learning like visits to important laboratory, Industry, Educational Tour Programme etc.The college is well equipped with smart class rooms, various software, Language Lab which are used by teachers in day to day teaching. Group discussions, quizes and seminars. Publication of Wall Magazine in each department is a extra effort to curriculum delivery.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://www.mugberiagangadharmahavidyalaya.ac.in/images/Academic_Calender/1690181204Academic_Calendar__2022-2023..pdf]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar, prepared by the academic committee, ensures a systematic routine for curricular and extracurricular activities throughout the year. The College is affiliated to the Vidyasagar Universityand abides by the dates of examinations fixed by the University for the different Semesters. The Academic Calendar provides tentative dates for the commencement of sessions, internal and University examinations, holidays according to the Government of West Bengal Holiday List and institution-level events like College Foundation Day, Annual Sports Day, Annual Cultural Programme, and Prize Distributionand so on. Vacations and session breaks are also mentioned in the Academic Calendar, especially for the benefit of

outstation candidates. The College strives to adhere to the Academic Calendar with utmost sincerity so that students, teaching and non-teaching staff remain aware of upcoming events. The CIE consists of class tests, internal assessments and tutorial projects. Besides the assessments of the CBCS curriculum, individual teachers take revision tests and set assignments in order to evaluate the understanding of students on the topics taught. Remedial Classes and Mentoring classes also enable the teachers to clarify doubts, pay individual attention to students and assess their progress.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/Academic_Calender/1690181204Academic_Calendar__2022-2023..pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

26

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

36

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2950

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college affiliated to Vidyasagar University follows a curriculum where in several undergraduate and postgraduate programmes incorporate their course which cover gender issues, Environment,professional ethics, Sustainability and Human values. Gender issues. To spread awareness among the girls students, a special paper as prescribed in the syllabus on Women's Writing (For

example in English literature, Sem-V, CC - 12, Philosophy, GE - 2, Political Science- semester 1, CC - 1) is taught in classes to spread knowledge of women's rightsetc. Environmental Geography, Sustainable Development in BSc Honours and in Geography, Environmental History of India (Early India and Medieval Period), Gender & Education in India in BA Honours and General in History, Women Health and Nutrition in BSc Honours and General in Nutrition. Environmental ethics The College offers courses on Environmental Studies. The College conducts the certificate course on vermi composting. The College has a clean and green campus with facilities like Solar power grid and vermicomposting units. The College conducts projects in Environmental studies on various environmental parameters of the campus

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

65

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

1238

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.mugberiagangadharmahavidyalaya.ac.in/feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.mugberiagangadharmahavidyalaya.ac.in/feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1659

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

436

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the Session 2022-23, teaching- learning had to be done through offline teaching could be arranged at college. Tutorial classes were held for enabling proper understanding. Remedial classes were arranged for slow learners as per requirement. Mentoring classes also tried to ensure individual interaction between students and teachers. The scopes of improvement have also been discussed with the students as well as with the parents. Doubt clearing sessions were also arranged for them. Advanced learners were encouraged to take part in various webinars, workshops and seminars so that they can listen to eminent scholars and enhance their knowledge and skill. Advanced learners were mentored accordingly and encouraged to contribute thearticles to Departmentalwall magazine . Advanced learners of different departments were motivated to present their papers in various students' seminars and often they were provided with advanced research articles so that they can frame better answers to the questions. They were also motivated to participate in group discussion, essay, poster, quiz competitions, power point presentationorganized by the college and other institutions.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/seminars.php
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3169	118

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For students' experiential learning, Industrial visit, field trips and educational tours were organized at the departmental level as part of Vocational ,Honours and GE courses. Department of Mthematicsorganized visit to the Indian Museum (13.5.2022), department of Zoology organised field-trip to Nandigramfor studying behavioral activities of Aquaculturein 14th December2022. Students of B. Voc Food Processingvisited at Agricultural and Food Engineering Department. IIT, Khargapur on 29.08.2022and other places. All UGI students were taken to Swami Vivekananda's Ancestral House and Cultural Centre as part of Ethics and Value Education Certificate Course in April,2022 for enhancing their knowledge. Students of B.Voc Food Processing, B.Voc Tourism & Hotel Management, M.Voc in Food Technology, Nutrition and Mnagementand BPEd gathered experience through internship with reputed organisations. For participative learning seminars, workshops, awareness programmes, poster presentations were organized. For example, on 02.06.2023, College Physical Education Departmentobserved the World Environment Dayby Poster and Banner presentation, Sapling , Slogn and processionwhere students actively participated and gathered first-hand experience. Students also participated in NSS drive of distribution of cloths and stationeries among slumdwellers, street-dwellers and at an orphanage. As the problem-solving methodologies, different tutorial projects, dissertation and students' presentations were organized. Students enthusiastically participated

in Students Week in January 2022, Ethics related Yoga workshop in April 2022, Sapling Plantation Drive in August 2021 and World Wild life Dayin 3rd March2023.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://mgm-cloud.in/webfront/projectlist.aspx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Realizing the increasing importance of ICT enabled tools in making the teaching- learning more effective, teachers of Mugberia Gangadhar Mahavidyalayaalways endeavour to make the best use of technology. In the session 2022-23, due to continuation of pandemic some online classes were taken by the teachers using Google Meet, Zoom, etc. Teachers also shared ebooks and online study- material through email, whatsapp and Google Classroom which became very useful to the students as visiting libraries was restricted for certain period.Videos from Open Educational Platform and different documentaries from online archives were shared with students and Youtube assisted learning was also being practised. Audio lectures recorded by teachers in voice recorders were also shared. During the session, whenever offline classes became feasible, classroom teaching assisted by ICT tools are resumed. Teachers used laptops and LCD projectors in classroom to make it easier for students to understand a subject. Smart classroom, smart board and microphone are used for teaching with the help of PPT. Students' seminars are also organized where power point presentation are encouraged. College library regularly provide students computers with internet facility for accessing ejournals and e-books. Well-equipped computer laboratories of this college also assist ICT based teaching.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

`118`

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

`118`

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

`25`

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data

for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

`118`

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College has a regular, robust and transparent system of internal assessment for every course offered under CBCS, following the regulations of the Vidyasagar University. At the commencement of academic session 2022-23, rules and regulations, schedule, duration, question pattern and marking system are explained to the students beforehand. If a student fails to appear in any internal examination for some valid and inadvertent causes, necessary arrangements are made to conduct separate evaluation of an absentee candidate. Transparency and security of evaluation are ensured at every step of the process and the marks obtained in these assessments are reflected in the final mark sheets. Besides, other assessments like class tests are conducted prior to the University Level Theory Exams to evaluate the progress of the students. The results of these assessments were duly intimated to the examinees along with suggestions for improvement and doubt-clearing. Students were regularly made aware of their mistakes and were advised to rewrite answers and send them to the concerned teacher so that he /she is able to check whether the mistakes are properly understood and rectified by the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/internal_assessment_ug.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In the session 2022-23, the college has maintained a proper and efficient mechanism to deal with any kind of examination related grievance. If any error or discrepancy in students' result is reported, teachers and administrative staff take immediate care of it and efforts are constantly made to redress students' grievances. The College provides all necessary supports if a student wants to apply for review at University Level Examinations. Following the RTI Act, students under the aegis of Vidyasagar University, can also apply for a self – evaluative scope of looking at the photocopy of answers scripts. In case, any marked difference is found in students' class performance and exam results, teachers endeavour to find out the cause and discuss the matter. There is also a Grievance Redressal Cell where students' grievances can be reported and immediately taken care of. Principal of the College and Academic Committee also hold special meeting on results and discuss if any grievance had been found. Feedback is also collected from students and parents and their suggestions are noted. Mentoring system has also been evolved where student- mentees are encouraged to share their problems with teacher- mentors to take proper measures to redress grievances

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/internal_assessment_ug.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution. Effective teaching-learning makes it necessary that both the teachers and students are informed clearly about the programme outcomes, programme specific outcomes and course outcomes of the programmes offered. The clarity in understanding contents, scope and limitations (if any) of programme or course enables the faculty to plan for entire teaching process and to execute the lecture delivery in an efficient manner. These outcomes, when explained and communicated properly to the students, help them to comprehend what they are studying and what will be their final learning outcomes after completing the entire course. In session 2022-23, each department of the college communicated the Programme Outcomes,

Programme Specific Outcomes at the commencement of classes, and it is clearly displayed on college website. The individual course outcomes of all subjects are also properly stated on the college website and discussed in classes. Parents are also informed about PSOs at Parent- Teacher meetings. At the Orientation Programme and Principal's Address to 1st Semester students, Programme outcomes are also communicated. The college also motivated and sent teachers to attend special workshops, symposia on course development and programme outcome so that better result can be achieved.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/Files/1707728347CO%20PO%202022-2023.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

By monitoring the attainment of program outcomes and course specific outcomes, the college regularly evaluates whether the students are able to achieve their learning goals. Class tests, continuous internal assessments, tutorials, group discussions, students' seminars and viva voce are a few means of evaluating the attainment of learning outcomes. Remedial lectures are also provided so that students can keep pace with the expected outcome. Finally university level theory and practical examinations help in measuring the attainment level. Each department endeavors to monitor if there is any marked difference in class test results and university level performance. Regular survey and analysis of students' placement, progression into higher education, qualifying in competitive examinations and taking admission in PG and PhD programs also enable the departments to measure the attainment of PO and CO. Teachers providing LORs for outgoing students also evaluate the PO and CO. College also takes feedbacks from students and parents. The college has an active Career Counselling Cell which organizers seminars, webinars, workshops on job opportunities and arranges campus placements. Subject specific career-counselling is conducted for better outcome of the programs. Mentoring of students is done for suitable placement in jobs and higher education.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/Files/17086667901705042724__CO_PO_2022-23.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

766

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/1712234838Outgoing_Students_2022-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mgm-cloud.in/feedbackreports/FBDetailsChart.aspx?LinkID=8&chartname=Pie

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4.18

File Description	Documents
Any additional information	[View File](#)
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	https://mugberiaccbank.com/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution's commitment to fostering innovation is deeply

ingrained within the rich tapestry of Indian Knowledge System (IKS). This comprehensive approach is reflected in the establishment of a robust infrastructure dedicated to raising awareness and managing Intellectual Property Rights (IPR). The key entities such as the IPR Cell, Institution Innovation Council (IIC), and Research Development Centre (RDC) serve as pillars in nurturing a conducive environment for innovation to flourish.

The IIC of the college, meticulously structured in accordance with the directives set forth by the Ministry of Human Resource Development (MHRD) and the All India Council for Technical Education (AICTE), is instrumental in cultivating entrepreneurial spirit among students. By providing expert guidance on IPR management and facilitating technology licensing, the IIC empowers students to transform their innovative ideas into viable ventures. Initiatives like YUKTI serve as dynamic platforms for students to participate in innovation challenges under the mentorship of faculty members, fostering hands-on learning experiences.

Faculty development programs, seminars, workshops and collaborative initiatives amplify the dissemination of IKS, ensuring the preservation and propagation of Indian culture and heritage. Resources like the INFLIBNET serve as invaluable tools, augmenting academic endeavors by providing access to a wealth of scholarly resources and databases.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aadijatechnologies.co.in/mugberiacollege/IIC-MGM/images/Activities/1703077336IIC%20annual%20report%202022-23.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

34

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://www.mugberiagangadharmahavidyalaya.ac.in/general_publications.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

59	

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Mugberia Gangadhar Mahavidyalaya has been actively involved in promoting comprehensive and economic advancement through extension activities within the local community. Throughout the academic year, a plethora of initiatives were orchestrated in collaboration with several units including NSS, NCC, IIC, UBA units, IQAC, and the Research Cell.

- The college initiated diverse activities ranging from cleanliness drives to awareness programs and sports tournaments, showcasing a multifaceted approach to community engagement.
- Swachhata Pakhwada celebrations at Mugberia Gramin Hospital and an awareness program on Rashtriya Poshan Maah at Krishnanagar M.N. High School underscored the institution's commitment to health and hygiene promotion.
- Community involvement extended to mentoring programs, blood donation drives, and Thalassemia detection camps, impacting numerous participants and addressing crucial health concerns.
- The institution organized special lectures on health and environmental issues, alongside initiatives like sea cleaning at Mandarmani, contributing to ecological preservation.
- Activities like road safety programs, health camps, and awareness campaigns further emphasized the college's dedication to social responsibility.
- Noteworthy events like fifth year observation of fruit tree plantation showcased the institution's commemoration of environmental milestones.

In summary, Mugberia Gangadhar Mahavidyalaya exemplifies a commendable dedication to community development, addressing various social issues among its students and faculty to promote sustainable growth.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/Files/Facilties/1707822044Extension%20activities%20additional.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3819

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

28

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

18

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus comprises several buildings catering to different purposes. The first three buildings house general degree classes, while the fourth accommodates the library and staff mess. B.P.Ed classes are conducted in the Eastern building. In total, there are 74 rooms spread across various facilities such as classrooms, laboratories, offices, common rooms, canteens, library rooms, and reading rooms. Three hostels cater to accommodation needs.

Administrative activities occur on a portion of the first floor, supported by a robust water supply system from three deep tube wells. Power is sourced from the State Government Power Supply Corporation, supplemented by generators and inverters with batteries strategically placed across the campus.

The institution boasts modern technological amenities, including computers, projectors, laptops, printers, scanners, and a Xerox machine. Common rooms for both genders feature TV-cable connections, and two canteens cater to the needs of teachers and students.

A variety of extracurricular activities are available, ranging from sports to cultural activities, seminars, NSS, NCC, and more. The expansive playground hosts multiple sports facilities, while the auditorium with a seating capacity for 450 enhances the college's event hosting capabilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In terms of extracurricular activities, the college offers a plethora of options including sports, outdoor and indoor games, a well-equipped gymnasium, an auditorium for seminars, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, and health and hygiene. The expansive playground caters to various sports activities, featuring a 200-meter standard athletic track, football, handball, cricket and hockey arenas, badminton and volleyball courts, khokho and kabaddi grounds, and a multipurpose activity hall functioning as a gymnasium. The auditorium, situated in the southern portion of the building, has a seating capacity for 450 audiences, enhancing the college's ability to host diverse events and activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/Files/Facilties/1714721077Link%204.1.2%20merged.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

53

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/faci_dtls.php?id=58&token=0fd368b523622765dcdf2013436c51b5
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

82.12

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Mugberia Gangadhar Mahavidyalaya Central Library stands as a beacon of modernization and inclusivity in education, embracing digital advancements to cater to the evolving needs of its users. With the latest version of SOUL 3.0 software, the library has streamlined its operations, ensuring efficient management of its extensive collection comprising books, journals, e-resources, and more. The integration of ICT connectivity, including broadband Internet, Wi-Fi, and CCTV, coupled with emergency power backup, underscores the commitment to providing uninterrupted access to knowledge resources.

Moreover, the library's dedication to inclusivity is evident through

facilities like ramps for PWD users and future plans to introduce RFID technology and biometric attendance systems. By adopting an open-access policy and expanding services like user orientation, reprographic service, and database search, the library fosters an environment conducive to holistic learning and research.

As the institution aligns its vision with the National Education Policy 2020, initiatives such as extending the library area, creating separate zones for different user groups, and enhancing surveillance reflect a proactive approach towards inclusive development. Through these endeavors, the Mugberia Gangadhar Mahavidyalaya Central Library not only adapts to the changing educational landscape but also strives to empower every student, ensuring their equitable access to educational resources and opportunities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.mugberiagangadharmahavidyalaya.ac.in/Files/Facilties/17121617714.2.1_.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.75

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

76

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college boasts a comprehensive array of digital facilities, including ample computers with broadband connections across departments, well-equipped libraries and laboratories, smart classrooms with interactive boards and projectors, and digitally equipped conference halls and computer labs. Wi-Fi connectivity spans the campus, facilitating access for students and staff. All teaching staff utilize ICT for instruction, and educational sites are integrated into teaching practices. Administrative processes heavily rely on ICT, supported by regular maintenance and updates. Notably, the college maintains 204 computers, 57 LCD projectors, 18 laptops, 28 printers, and 16 scanners. Security measures include 35 CCTV cameras. The website is professionally maintained, and power backup is ensured with 3 online UPS systems and solar panels. Various departments have acquired software tools like MATLAB, Zoom, and antivirus programs. Investments in library IT include SOUL 3.0 and INFLIBNET. The college also subscribes to AMC for IT maintenance, ensuring sustained functionality and support.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/1709041611Final%20IT%20Bill%20for%204.3.1.pdf

4.3.2 - Number of Computers

191

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

175.00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Mugberia Gangadhar Mahavidyalaya maintain and utilize physical, academic, and support facilities through established systems and procedures to ensure effective operations. These systems encompass various aspects such as maintenance schedules, usage guidelines, and resource allocation strategies.

For physical facilities like laboratories, libraries, sports complexes, and classrooms, institutions implement regular maintenance protocols to uphold safety standards and functionality. This includes routine inspections, repairs, and upgrades to equipment and infrastructure.

Academic facilities often require specific protocols for resource allocation, scheduling, and utilization to accommodate various programs and courses efficiently. This involves coordinating classroom assignments, laboratory bookings, and access to specialized equipment or resources.

Support facilities, including computer labs and administrative offices, rely on streamlined procedures for managing resources, troubleshooting technical issues, and providing assistance to users.

Centralized oversight and management systems help ensure consistency and accountability across all facilities. Additionally, institutions may employ specialized personnel or committees tasked with overseeing facility-related operations and making informed decisions regarding resource allocation and improvements.

By implementing comprehensive systems and procedures, institutions can optimize the utilization of their physical, academic, and support facilities, fostering an environment conducive to learning, research, and development.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/Files/Facilties/1714131307Procedures%20and%20policies%20for%20maintaining%20and%20utilising%20facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4652

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

42

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.mugberiagangadharmahavidyalaya.ac.in/cbp.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3112

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3112

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	**A. All of the above**

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

331

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

146

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

45

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

5.3.2 Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies) Response: The College aims to provide resources that develop positive student leaders who will enhance the institutional quality and actively contribute to community environment. Student representatives elected through form of election or selection constitute the College Union. This promotes and develops democracy as a way of life on the campus. There is an Election Supervision Sub Committee ensuring the transparency of the procedure. All election related grievances are addressed by this committee.The Unionof the college is constituted bydirectly elected or selected students from each class. From this forum, office bearers of the college union viz Chairperson, Vice Chairperson , General Secretary, Cultural Secretary,Secretaryfor magazine, SecretaryLadies'common room, Sports Secretary, Secretary Boys' common room, one Treasureare elected. The elected or selected student representatives work together with the teacher advisor within the framework of a constitution to provide a means for student expression and assistance in the college affairs and activities. The Union plans and conducts various academic programmes, annual sports competition, annual cutural competition, annual Cultural programme and prize distribution ceremony, Saraswati Puja,College Day celebrations etc. The Student Union plays a vital role in sensitizing students on issues like Disaster Management,road Safty,Tree Plantation,Blood Donation,Anti-ragging,Sreet Drama for Social Awarness, Gender Sensitisation, Equal Opportunity to Students etc. Beside these Secretary Students' union is the Member of Governing Body.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/student_space.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

42

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response: The Mugberia Gangadhar Mahavidyalaya Alumni Association (MGMAA) stands as a cornerstone of support and engagement for the institution, boasting a robust network of 2284 registered alumni. Through various initiatives such as seminars, workshops, and cultural programs, the association fosters bonds between past and present members of the college community, offering valuable career guidance to students. Beyond academic contributions, alumni actively participate in social initiatives like blood donation camps and youth day observations, showcasing their commitment to community welfare. Retired teachers, as esteemed members of the alumni, continue to contribute, inspiring initiatives like the vermicompost production center, enhancing the college's environmental efforts. Additionally, alumni reunions organized by various departments

foster camaraderie among former students. Over the last five years, the association has conducted 31 academic and extension activities, raising substantial funds for the institution's development. The achievements of alumni in prestigious positions nationally and internationally reflect the quality education provided by Mugberia Gangadhar Mahavidyalaya, highlighting their integral role in its continued success and growth.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/alumni_eng.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of institution is reflective of and in tune with the vision and mission of the institution's academic and administrative policy guided by overarching Vision, Mission, Goals, Values and Beliefs of the institution. The College achieved its quality through integration of teaching and learning, advancement of the knowledge through research programmes, and leadership in service and outreach. The collaborative approach of the GB, Principal, Faculty members, Non-teaching staff, Students, Alumni and other Stakeholders towards various policies were guided by the institution's mission and vision. The IQAC, Teachers' Council and Academic Sub-Committee and other Committees meet regularly to discuss on various issues. The GB and Principal actively participated in the policy statements and an action plan which was aligned for attaining the mission of the institute disseminates the vision and mission to all stakeholders and involves them in forming Annual Quality Assurance Report. Usually, Principal formulated the action plans and interacts with stakeholders and student representative for implementation. IQAC

conducts the meeting and takes decisions regarding initiatives to be taken for academic development and related activities. The resolutions are forwarded to G.B/Administrator whenever necessary for implementation. The wide range of academic activities supplemented by the co-curricular, extracurricular activities, the extensions and outreach programmes ensure the improvement and development of the students.

File Description	Documents
Paste link for additional information	www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/17086906966.1.1%20additional%20merged.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution created its effective leadership by using its human resources. Formation of different committees constituted the decentralization process. .Teaching and nonteaching staffs were proportionately represented in the Governing Body and are equally responsible for implementation of different policies. Participative management is practiced in the college through following sub committees. These are, RUSA Committee, Building sub-committee, Academic sub-committee, B.P.Ed & M.P.Ed subcommittee,Vocational Courses sub-committee, Library sub-committee, Purchase committee, Finance committee, Development committee, Tender sub-committee, Electric sub-committee, Computer subcommittee, Provident-fund subcommittee, Examination sub-committee, Internal Complaints committee, Students Grievance Redressal cell, Sexual Harassment Redressal Cell, Research Cell, Women's Cell, Environment Cell, Green Club, Institutional Innovation Council (IIC), IQAC. Through the functioning of these committees at different levels with proper stake holder representation and periodic meetings of these bodies, it is ensured that all activities of the college like planning developments, academic calendar preparation, quality venture initiation, fund procurement and allocation, maintenance of discipline and code of conduct, conduct of examinations, conducting various events, extension activities etc. are carried out with the active involvement of the staff members. Decentralization and participative management are the backbone ofthe PF Committee of the college. Though the Principal of the college is the Manager of the fund, one senior Associate Professor is appointed as a Convener of

the committee. Transparency is maintained regarding the deposit through regular annual financial audit of the fund.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/Sub%20Committee/1712317518Sub%20committee.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college develops its strategic plans after discussions held in the IQAC meetings and meetings of the Governing Body. As both these bodies have adequate stakeholder representation, all long-term plans, after fruitful and elaborate discussion in these bodies, are discussed in the college level bodies and finalized after incorporating suggestions and opinions. Adequate taskforces are set up in the college for the successful implementation. Among the strategic plans that have been successfully implemented during the last year, an infrastructural development project with the aim of providing better academic facilities and student housing amenities is worth mentioning. Considering the requirement for additional classrooms, the college has strategically planned the construction of 2nd floor of Baneswar Maity Bijnan Bhavan. However, the college management decided to raise funds from various sources and complete it from its own fund. This extension of 2nd floor now accommodates the Departments of Physics, Botany and Physiology. Besides, for the construction of cycle stand, a strategic plan was devised, and decided to send this project proposal to local MLA for getting the approval of fund through District Magistrate Office. After getting approval we sent the plan estimate vetted by qualified engineer to District Magistrate Office through Block Development office for fund release. After release of fund, we have done etender and after evaluation of both technical and financial bid carefully work order has been placed to lowest vendor for doing the work and the project was successfully completed in the last of 2022.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	<u>https://www.mugberiagangadharmahavidyalaya.ac.in/images/perspective_plan/1709556719Perspective%20plan.pdf</u>
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Yes, the functioning of institutional bodies is effective and efficient which is reflecting through policies, administrative setup. For appointment and service rules, the college follows the regulations of college service commission, Govt. of West Bengal. Governing Body of the college works in close contact with Principal to regulate and maintain congenial and academic environment throughout the year. This body is responsible formanagement of financial resources and infrastructural development. The Principal as secretary of this body, serves asliaison betweenstaff andmanagement committee. The management committee members ensurethe activities of the collegecarried out in accordance with the objectives of the institution. The Principal is given the academic and administrative freedom to carry out his responsibilities which is done through the participation and involvement of staff members and stakeholders. Based on the feedback collected from the students, parents, and other stakeholders on the curricular, co-curricular, academic, and administrative pursuits of the college, directions for performance improvement are given. The GB structure is as follows:1. President 2. Principal (Secretary) 3. Govt. Nominee-02, 4. University Nominee -02, 5. Teachers' Representative-03,6. Non-teaching Staff Representative- 01,7. Donor Member 01, 8. Higher Education Nominee 01, 9. Students' Representative-01, Total 13 The Internal Quality Assurance Cell ensures the overall quality through measures taken for performance enhancement of the college and through the conduct of academic and administrative audit.Thedayto-day activities are executed with the help of Teachers Council consisting of áll the teaching faculty membersand Librarian. The College Bursar in consultation with the Principal, managesaccounting, budget finalisation and other related matters.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/policies/17119826526.2.1_service%20rules.pdf
Link to Organogram of the institution webpage	www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/17086906966.1.1%20additional%20merged.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has initiated staff welfare schemes and measures, both financial and material. These are Extramural Welfare Schemes: Convenient loan with minimum interest from the college co-operative for Teaching, non-teaching, Librarian members, Festival advance and Exgratia for non-teaching and contractual staff, Advance without interest for contractual non-teaching staff and SACT teachers,Free accommodation to the contractual teachers in Hostel, Felicitation during farewell ceremony of the employees, Free shelter at the time of flood or any type of natural disasters for local employees, Appointing the wards of immature death of employees, Usage of college library is open for the wards of employees for Higher studies, EPF Scheme for casual and contractual non-teaching staff

with an institutional contribution of 12% of basic pay. Intramural Welfare Schemes Canteen, Guest rooms, first aid facilities,Rest room nd Ramp facilities for differently abled employees, Auditorium, Free usage of Gymnasium, TV with cable connection, refrigerators, musical instruments, Safe locker for individual employee, Vending machine for women employee. Other Welfare Initiatives include: Salary advance is provided to the staff till they get approval from government and on emergency situations. Provident Fund and arrangement of PF Loans. Leave benefits including Casual Leave, Medical leave, On Duty Leave, Maternity Leave for 180 days, Paternity Leave, Earned Leave Surrender, child cre leave etc Allowing deputation to pursue researchand the permission to utilize the infrastructural facilities such as laboratory Financial assistance for participation in conferences and workshop Staff members are appreciated for their achievements and gifts of appreciation are given.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/Files/Facilties/17096345756.3.1%20additional.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

53

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

57

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has different mechanisms for evaluating the performance of the teachers. The teachers usually maintain a Daily Work Diary where in the details of classes taken, examination

related work, other activities, research related activities etc are recorded by the teacher. It is verified by the Principal to ensure that the work assigned has been properly discharged. Yearly performance Statements are also submitted in University prescribed format by each teacher . The teacher provides a summary of classes engaged including remedial classes, project guidance etc.This document is verified by IQAC and forwarded to the University Office. Teacher prepares an Annual performance Based Appraisal system which contains different sections covering Teaching Learning Evaluation Process, Participation in administrative and co-curricular activities,etc. The details are collected by the Principal & IQAC for action taken. Moreover, the institution collectes students feedback and duly analyse in addition to Performance Appraisal System.The IQAC and the Principal prepare a confidential report of every Teacher. The Principal evaluates the performance of each Nonteaching Staff member with the help of the Office Head Clerk. The questionnaire contains questions related to the technical abilities, job performance based on files handled and completed, drafting and communication abilities, competency, and overall quality of work.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/17107610456.3.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounting and auditing systems of any institution plays an important role in enhancing transparency and financial discipline. Recognizing the same, the college has established a well-oiled machinery to conduct internal and external financial audits regularly and systematically. AStatutory audit by External Audit officer appointed by the Government of West Bengal Statutory audit of the college pertaining to the utilization of funds, cashbook verifiction etc is done by specialized team appointed by theGovernment of West Bengal.The team visits the college office, verifies all documents, ensures the procedural formalities, raises queries, and finalises the report of the audit conducted. The audit process is done on an annual basis. Financial Audit of Individual Departments by Internl Auditor The departments are sanctioned funds

for utilization for book banks, repairs, and maintenance, conduct ofseminars, student benefit schemes etc. Towards the end of every year, the Principal appoints an Internal Audit team for every department, section etc. for the proper verification of records, accounts of funds sanctioned and also verification of Assets and Asset Register. The team comprises of staff members from other departments and is coordinated by the host HoD. A separate team is entrusted with the audit of library. All these mechanisms ensure that the fund utilization is in the most transparent manner and financial records are maintained properly. Any query raised by the auditor is cleared by a team of Office Superintendent, Head Accountant, Bursar and Management staff in charge of finance.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/FA/1707388715internal%20audit%202022-2023.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.93833

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a well-planned mechanism and policy for raising of funds and utilization of the same. Being a grant-in-aid institution, a considerable portion of the funds of the college received from the State Government is used for the disbursement of staff salary. The 50% tuition fees from the students are deposited

to the State Government account in the treasury and rest funds are
allocated to the college under permissible heads such as purchase of
laboratory equipment, library books and journals, conduct of
seminars, College Union activities, Building Extention,Repair &
Maintenance etc. As fees from the students is a major source of
revenue the college takes special initiative to admit students in
such a way that all sanctioned seats are filled up. Alumni
Association, well-wishers, contribute funds for specific activities
like for infrastructural development. Project proposals are
submitted to the funding agencies like HE, WBDST,DBT, UGC and RUSA
for various projects like General assistance for UG and PG, Research
Promotion, Infrastructural development, Promotion of Sports
activities, construction of hostel etc.The Finance Section looks
after the timely utilization as per schemes of the same . For proper
utilization of the fund, budget is prepared every year. Utilization
of the fund is monitored with the help of various bodies of the
college namely the Governing Body, Construction and Purchase
Committee, Project Monitoring Committee etc.Utilization Certificates
of all grants are submitted as per the norms of the funding agency
after auditing through CA or Govt Auditor.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/17130038756.4.3_AQAR.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Quality Assurance Strategies and processes

1.To maintain academic excellene in teaching learning and
evaluation.

2.To ensure Academic and Administrative Audit (AAA) every year by
the college.

3.To ensure the departmental Audit in each semester regularly

4.IQAC Meeting for Result Analysis

5. IQAC envisages quality in learning by student centric methods and ensures credibility of evaluation through continuous assessments and feedback collected through online and offline mode.

6.To uphold improvement and efficiency including the career advancement of teachers and the general functions and operations of the institution.

7.Quality measuring mechanisms like surprise tests, quizzing, online debate, elocutions were done.

8.To introduce more job orineted vocational courses for better placement

9.To make use of the development strategies reflected in the Perspective Plan.

Structures & methodologies of operations and learning outcomes

IQAC has arranged several webinars and online classes in order to maintain continuity in teaching-learning process.

IQAC has helped to prepare hand sanitizer as a safety measure against Covid.

Learning outcome

University Rank holders- Department of Mathematics - 02, Commerce - 01, Economics -01

Five students from Mathematics dept. have received the prestigious INSPIRE Award in the year 2023.

Participation in NIRF.

Feedback system has been updated with the UGC guidelines.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/17107648776.5.1%20additional%20page.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution's quality assurance strategies ensure academic excellence and institutional progress. Maintaining high standards through academic and administrative audits, departmental evaluations, and IQAC meetings fosters continuous improvement and accountability.

Emphasizing student-centric approaches, continuous assessments, and diverse feedback mechanisms enhances learning experiences and evaluation credibility. Integrating online and offline feedback promotes inclusivity.

Efforts to improve efficiency, including faculty career advancement and job-oriented courses, nurture a dynamic academic environment. Fostering entrepreneurship through the Institutional Innovation Council aligns with workforce demands, enhancing student employability.

Operational adaptability is evident through initiatives like webinars and sanitizer development during the COVID-19 pandemic. Focus on learning outcomes, pass rates, and student achievements reflects a commitment to academic excellence.

Incremental improvement via faculty development, collaborations, and participation in rankings like NIRF ensures continuous growth and global benchmarking. These strategies cultivate a vibrant learning community, fostering innovation, excellence, and holistic development.

File Description	Documents
Paste link for additional information	www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/17107648776.5.1%20additional%20page.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives	A. All of the above

with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mugberiagangadharmahavidyalaya.ac.in/iqac.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

It is commendable that the institution acknowledges 'Gender Equity' as one of the Sustainable Development Goals and is taking various practices to promote it. Let's break down each practice:

1. Ensuring a secure campus with CCTV camerascan help enhance security on campus.

2. Strict identity card policycan help in monitoring the access of individuals on campus.

3. Formation of Internal Complaints Committee, Anti-Ragging Committee, Students Grievance Committee, and Disciplinary Committee .

4. Psychological Counselling Cellcan provide crucial support for students .

5. Establishing a Day Care Centre shows support for working parents among the student community.

6. Special lectures and International Women's Day observance.

7. Self-defense training programs for female students.

8. Gender-sensitization certificate coursefor students .

9. Ladies' common room with a sanitary napkin vending machineis an important step towards addressing menstrual hygiene needs.

10. Organizing seminars, discussions, and workshopeabout gender issues and foster meaningful discussions on the topic.

11. Gender ratio and female casual workforce representationbalanced gender ratio within the college.

12. Equal toilet facilities and hostel superintendentsare essential to provide a fair and inclusive experience to all students.

13. Teaching special papers on gender issues and women's writingcan help raise awareness and promote gender equality.

14. Separate sports and cultural programscan ensure that both male and female students .

15. Inclusion of girls' representatives in working committeesensures that their voices and perspectives are heard and considered in decision-making processes.

By implementing these practices, the institution is taking significant strides towards achieving gender equality on campus.

File Description	Documents
Annual gender sensitization action plan	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/1705474579GSAP%2022-23.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/1704362086gender%20equity%2022-23.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy	A. 4 or All of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college integrates the waste management system along with campus cleaning for better efficiency and sustainability. The main initiatives taken for the waste management are given as below:

Solid waste management:

The college provides separate Dust bins for degradable and non degradable solid waste before each department and corridors of the college to collect solid waste and bio degradable waste areused for Vermi Composting for organicmanure that can be used for organic farming thereby minimizing waste effectively. Besides, the College has signed a MoU with SOLID LIQUID WASTE MANAGEMENT PROJECT, Bhupatinagar for management of solid waste throughout the year.

Liquid waste management:

The college has a proper sewage system in all the washrooms of the college, canteen and departments with laboratory. The college takes appropriate care to prevent water stagnation and mosquito breeding.The rain water from the terrace of the college is directed towards the pond through pipes that ensures a recharge of the water .

E-Waste Management:

The e-waste is collected from the department and stored in a specific waste-collection bin and submitted to concern vendor for its proper management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College imparts its students values of mutual respect, effective

interpersonal relationship, love for the motherland and explicit understanding to create an inclusive environment, fostering tolerance and harmony towards cultural, regional, linguistic, communal socio-economic diversities.Staff members dedicatedly preach and practice these values among the students during the course of teaching every day.

1. The college organizes Pre-Puja Celebration ,International Mother's Language Day, Cultural programme on Saraswati Puja , National Science day, Farewell Programme, Raksha Bandhan Utsav etc. every year.

2. The socially-backwards students like ST/SC/OBC /Minorities are offered special privileges for admission by seat reservation, by offering scholarship opportunities from the college resources, State Government and central Goverment.

3. Webinars are held to aware the students of various schemes like Student Credit card and scholarships so that financially weak students can avail these opportunities.

4.Ourstaff and students organisesCommunity Services ,Human Rights, Women's issues,and awareness programme through NSS ,NCC, Unnata Bharat,Eco Club, Covid-19 Help Groupof the college.

5.Mentor-group meetings are held regularly and students are encouraged to share their problems – academic or personal with their mentors.

6. Teachers adopt the bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Responsibilities:

The college fosters community responsibility by organising blood

donation camps . The HEIs make special efforts to inculcate democratic values as well as responsibilities in order to be good citizens. The affiliating university has made two courses mandatory for UG first and third year students viz. 'Democracy, Elections and Good Governance' and 'Introduction to Indian Constitution' respectively. A 'Certificate Course on Human Rights' was conducted in the college. The institution upholds human values and extends flood relief to the needy victims of natural disasters. To promote a sustainable environment, Swachch Bharat campaigns and Tree Plantation drives are organised. As part of the campaigns, environmentally safe practices such as plastic ban, tobacco bans, the importance of water conservation, and pollutionfree zones are promoted regularly. Awareness programmes for proper E-waste disposal are also organised Democratic values Voter awareness programmewere organized to create awareness and strengthen democracy. Day celebrations like Constitution Day,26th January "Republic Day,15th August asIndependence Day, Voters' Day and Human Rights Day are celebrated. A new-voter registration campaign was also organized in the college. Citizens' rights A programme involving local police personnel on cyber security is organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/1714660917Constitutional%20obligation_final.pdf
Any other relevant information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/17146629687.1.9-1.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has organised several programs to commemorate significant national and international events such as seminar on 76years of Independence Azadika Amrit Mahotsab, 73rdRepublic day, 126th Birthday celebration of Netaji Subhas Chandra Bose, Gandhi Jayanti, International Women's Day ,International Yoga Day, International plastic bag free day, International Music day to mention a few among many others. We have organised relevant webinars,seminar and awareness programs, to engage students and faculty members in celebrating the importance of these events. Some notable events are Independence Day Celebration, NSS Day, 26.10.2022- Ishwarchandra Vidyasagar birthday celebration 02.10.2022- Gandhi Jayanti Celebration 11.11.2022- State Level Webinar organised by NSS units on "Maulana Abul Kalam Azad: His Contribution to the Indian Education System" to commemorate National Education Day 26.11.2022- Observation of Constitution Day by reading out the Preamble 23.01.2021- 126th Birth Anniversary of Netaji Subhas Chandra Bose 26.01.2023- 72 nd Republic Day Celebration 02.07.2023- 60th college foundation day 08.03.2021- State Level Webinar on "Women in Leadership: Challenges for Achieving an Equal Future in Covid 19 World", organised by Women Cell- Celebration of 172th Birth Anniversary of Rabindranath Tagore The detailed reports on the commemorative days observed in the college are uploaded below.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

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Best Practice – 1:Integrated approach towards Community Outreach

Mugberia Gangadhar Mahavidyalaya takes a holistic approach to
community engagement, focusing on environmental awareness, safety,
and skill development:
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- **Environmental Awareness:** Regular distribution of saplings, campaigns against plastic pollution, and Swachata programs.
- **Safety and Scientific Understanding:** Road safety campaigns, blood donation camps, health check-ups, and awareness programs.
- **Skill Development:** Training in Vermicomposting, Mushroom cultivation, and workshops on rainwater harvesting.
- **Pandemic Response:** Hand sanitizer distribution and providing smartphones to underprivileged students for online learning.
- **Natural Disaster Assistance:** Providing relief and shelter during Yash storm and floods.

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Evidence of Success:
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- Self-help workers producing vermicompost and mushrooms.
- Villages initiating bio-village farming with college support.
- Students starting small-scale startups.
- Approximately 15 programs conducted annually.

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Best Practice – 2: Holistic Development

MGM promotes holistic development through social, cognitive, and
physical avenues:
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- **Social Development:** Awareness programs and commemorative day celebrations.

- **Cognitive Development: Skill enhancement courses.**
- **Physical Development: Sports and cultural activities.**

Evidence of Success:

- **Higher academic performance and engagement.**
- **Positive behavioral changes, improved interpersonal skills.**
- **Social impact through volunteerism.**
- **Improved physical health and overall well-being.**

File Description	Documents
Best practices in the Institutional website	https://www.mugberiagangadharmahavidyalaya.ac.in/best_practice.php
Any other relevant information	https://www.mugberiagangadharmahavidyalaya.ac.in/Files/Facilties/17108457653.4.1%20Additional%20merged%20final.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title: MGM's Narrative: Empowering Through Innovation and Entrepreneurship

Established in 1964, Mugberia Gangadhar Mahavidyalaya (MGM) stands as a beacon of educational enlightenment in rural Purba Medinipur, West Bengal. MGM's commitment to community development and empowerment is evident through its diverse academic offerings and focus on innovation, entrepreneurship, and rural upliftment.

At the heart of MGM's journey is the Institute Innovation Council (IIC), which fosters an entrepreneurial ecosystem through workshops, competitions, and industry collaborations. The IIC's initiatives have garnered national recognition and inspired emulation across institutes, with MGM consistently receiving accolades from governmental bodies.

Parallelly, MGM actively engages in rural development endeavors, offering training in sustainable agricultural practices like Vermicompost production and Mushroom cultivation. These initiatives not only enhance local livelihoods but also promote environmental sustainability.

Furthermore, MGM places a strong emphasis on women's entrepreneurship, providing platforms for female students to launch ventures and contribute to economic independence.

In summary, MGM's narrative is one of educational excellence intertwined with community empowerment. Through its holistic approach to education and emphasis on innovation and entrepreneurship, MGM continues to catalyze positive change in its region, embodying a commitment to progress and inclusivity.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

7.3.2 PLAN OF ACTION FOR THE NEXT ACADEMIC YEAR

As the college is moving towards the fourth cycle, a systematic approach to its further growth is indispensable. Our plan of action goes like this.

1.To increase admissions in the first year by forming teams with Teachersto canvass in the surrounding schools.

2. To conduct the 4years Honours with Research programme as per NEP 2020.

3. Toencourage the students to pursue the B.Voc programme .

4.To conduct Certificate coursesand soft skill coursesinculcate entrepreunal abilities

5.To organize seminars, workshops, endowment lectures in plenty.

6.To improve P.G admissions in MPEd, MSc Mathematics, M A in Bengali, and M.Voc in Food Technology Nutrition and Management.

7.To enhance the spirit of research among the UG and PG students.

8. To effectively implement Continuous Internal Assessment.

9.To undertake extension activities and community service programmes.

10.To help the UG passed out students for progression ,employment.and Entrepreneurship

11.To enhance the spirit of research among the students from the first year onwards.

12.To help the students in doing internship safely in companies to gain hands-on experience.

13. To provide amenities and sports facilities in harmony with nature.

14. To arrange career guidance programmes.